



TEC
TOWNSEND ENERGY COMMITTEE
272 Main Street
Townsend, Massachusetts, MA 01469

Michael Brown, Ph.D., Susan Dejniak, PMP,
Edward Hermann

JANUARY 9, 2014
TOWNSEND ENERGY COMMITTEE
SELECTMEN'S CHAMBERS
MEMORIAL HALL
7 PM

Meeting Minutes

- 1. Call the meeting to order:** Chairman Michael Brown called the meeting to order at 7:03pm. Present were Michael Brown (MB), Sue Dejniak (SD), and Ed Hermann (EH). Also present was Karen Chapman (KC).
- 2. Approval of Meeting Minutes: 12/11/13:** SD motioned to accept the minutes as written. EH seconded with all in favor.
- 3. Update on Energy Conservation Measures:** Quarterly report copies given to members to review ECMs to date. The Committee would like to do the weatherization and insulation for Memorial Hall now rather than later (ECM#7). KC will contact Mark Mercurio and Guardian for estimates and will submit to the State for project approval.
- 4. Discuss information on correcting baseline energy calculation**
Email from state was shared stating we could prorate the Library/Senior Center Complex to show a complete year of usage for FY2010 as it is skewing our results for Energy Reduction. KC sent a follow-up email to the State to obtain guidance on how to perform this task. SD motioned to take the recommendation of the state. EH seconded with all in favor.
- 5. Discuss meeting with Deputy Chief Profit and Chief Marshall to discuss fuel conservation and other topics:**
MB, SD and EH met with Deputy Chief Profit and Chief Marshall concerning the IdleRight and other topics. Profit and Marshall state there is not much idling done by their officers so they don't believe the device will be of much help in reducing gasoline usage. On average they get two cars per year and swap out

with the old ones, so there is greater efficiency with the new cruisers. EH: Ford has what's called the start stop option (\$2-300). The committee decided installing the additional IdleRight is not an option going forward and this should be reflected in the next quarterly report to the State.

6. Discuss information gathered on library procedures for holding informational meetings for the public,

SD met with Library Director Stacy and discussed holding public information events. Stacy says she will work with us and that we should do February, March, or April on a Tuesday, Wednesday, Thursday, or Sunday. The Library would do the flyers and advertising. SD sent an email to John DiNapoli from Unitil to get some idea of what's available to feed the public. Some ideas the committee came up with are how to save energy at home, solar information, FAQ sheets and the MassSave program through Unitil. KC will look into other towns' ideas for public outreach and talk to the state for ideas. Carter Scott, a local developer of zero energy homes is a possibility for a speaker.

7. Discuss potential public meeting topics and/or speakers:

See #6 above.

8. Discuss potential street light purchase

KC gave copies of the quote to the committee from Unitil for Townsend to purchase our streetlights instead of leasing them. A discussion ensued about how that would affect our energy reduction considering no use is counted for the lights presently, only the lease cost. KC has sent an email to the state to see if Green Communities funds can be used.

9. Topics not reasonably expected by the chair 48 hours before the meeting:

The Annual Report for the Town Report is due Jan 27th. KC will draft and send by email for committee to review.

10. Schedule Next Meeting: February 6th at 7pm

11. Adjourn: SD motioned to adjourn at 8:05pm. EH seconded with all in favor.

Minutes taken by: Karen Chapman